

Cancellation of Enrollment in Painting Class

Date: [Insert Date]

To,

[Instructor's Name]

[Painting Class Name]

[Institution/Organization Name]

[Address]

Dear [Instructor's Name],

I am writing to formally inform you that I wish to cancel my enrollment in the painting class scheduled to begin on [Start Date]. Due to [brief reason for cancellation, e.g., personal obligations, scheduling conflict], I am unable to participate.

I appreciate the opportunity to learn and explore my creative side and hope to enroll in your classes in the future.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Contact Information]