

Cancellation of Cookery Class

Date: [Insert Date]

Dear [Instructor's Name],

I hope this message finds you well. I am writing to inform you that I must regrettably cancel my participation in the upcoming cookery class scheduled for [insert date]. Due to unforeseen circumstances, I find that I need more time to prepare and ensure I can fully engage in the class.

I sincerely apologize for any inconvenience this may cause and appreciate your understanding. I look forward to the possibility of joining your class in the future once I am better prepared.

Thank you for your understanding.

Best regards,

[Your Name]

[Your Contact Information]