

Membership Cancellation Request

Date: [Insert Date]

To: [Fashion Subscription Service Name]

Customer Service Address: [Insert Address]

Dear Customer Service Team,

I hope this message finds you well. I am writing to formally request a pause on my membership for your fashion subscription service. My account details are as follows:

Name: [Your Name]

Email associated with the account: [Your Email Address]

Membership ID: [Your Membership ID]

Due to [reason for pause, e.g., personal circumstances, financial reasons, etc.], I would like to temporarily suspend my membership. I would appreciate confirmation of this request and details regarding when I may resume my subscription.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]