

Pet Sitting Service Cancellation Letter

Date: [Insert Date]

To: [Pet Sitting Service Provider's Name]

[Pet Sitting Service Provider's Address]

Dear [Pet Sitting Service Provider's Name],

I hope this message finds you well. I am writing to formally notify you that I will have to cancel my pet sitting services, effective [insert cancellation date]. Unfortunately, I am relocating due to [brief explanation of reason, e.g., job transfer, family commitments], and I will no longer be in the area.

I want to sincerely thank you for the excellent care and attention you have provided to [Pet's Name]. Your dedication has been deeply appreciated, and I will gladly recommend your services to others in the community.

Please let me know if there are any final arrangements or tasks I need to complete on my end. Thank you once again for your understanding.

Best regards,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]