

Cancellation of Swimming Pool Service

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Service Provider's Name]

[Service Provider's Address]

[City, State, Zip Code]

Dear [Service Provider's Name],

I am writing to formally cancel my swimming pool service with [Service Provider's Name], effective immediately. My account number is [Your Account Number].

After careful consideration, I have decided to switch to a different provider for my swimming pool maintenance needs.

Please confirm the cancellation of my services in writing and ensure that no further charges are applied to my account.

Thank you for your past services.

Sincerely,

[Your Name]