

Cancellation of Personal Trainer Services

Your Name: [Your Name]

Your Address: [Your Address]

Date: [Date]

To:

[Trainer's Name]

[Gym/Studio Name]

[Gym/Studio Address]

Dear [Trainer's Name],

I hope this message finds you well. I am writing to formally inform you that I am cancelling my personal training services with you, effective immediately. I have given this decision considerable thought, and I believe it is in my best interest due to my dissatisfaction with the services provided.

While I appreciate the effort you have put into our sessions, I feel that the program has not met my expectations as it pertains to my fitness goals.

I would appreciate your assistance in finalizing any outstanding payments and ensuring a smooth cancellation process. Please let me know if you need any further information from my side.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Contact Information]