

# Tutoring Partnership Dissolution Letter

Date: [Insert Date]

To: [Tutor's Name]

[Tutor's Address]

[City, State, Zip Code]

Dear [Tutor's Name],

We hope this message finds you well. We are writing to formally inform you of our decision to dissolve our tutoring partnership, effective [Insert Effective Date]. This decision has not been made lightly and comes after careful consideration of our current goals and obligations.

Throughout our time working together, we have appreciated your contributions and dedication to the students. However, we believe that parting ways is the best course of action for both parties at this time.

Please ensure that all outstanding payments and materials are settled by the effective date. We will make arrangements for any necessary final meetings to facilitate a smooth transition.

Thank you for your understanding and the collaboration we have shared. We wish you all the best in your future tutoring endeavors.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]