

Tutoring Contract Cancellation Notice

Date: [Insert Date]

To: [Tutor's Name]

[Tutor's Address]

Dear [Tutor's Name],

I hope this message finds you well. I am writing to formally notify you that I wish to cancel our tutoring contract, effective [insert cancellation date].

This decision has not been made lightly, as I value the time and effort you have dedicated to my learning. However, due to [insert reason, e.g., personal circumstances, schedule conflicts], I believe this is the best course of action at this time.

Please confirm the cancellation of our agreement and any outstanding matters we need to address. I appreciate your understanding and support during this transition.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]