

Cancellation of Tutoring Services

Date: [Insert Date]

To: [Tutor's Name]

[Tutor's Address]

[City, State, Zip Code]

Dear [Tutor's Name],

I hope this message finds you well. I am writing to formally notify you that I am canceling the tutoring services that have been provided since [Start Date].

This decision was not made lightly, but due to [brief reason for cancellation, e.g., personal circumstances, financial reasons], I find it necessary to discontinue our sessions.

I want to express my gratitude for your assistance and support in my learning journey. Your guidance has been greatly appreciated.

Thank you for your understanding. I wish you all the best in your future endeavors.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]