

Surveillance System Termination Notice

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

This letter serves as a formal notice regarding the termination of the surveillance system installed at [Location/Property Name]. After careful consideration, we have decided to discontinue the operation of this system effective [Termination Date].

The key reasons for this decision include:

- [Reason 1]
- [Reason 2]
- [Reason 3]

Please ensure that all necessary measures are taken to update your records and inform relevant parties of this termination. We appreciate your cooperation throughout this process.

If you have any questions or require further clarification, please do not hesitate to contact us at [Your Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company/Organization]

[Your Contact Information]