

# Notice of Contract Discontinuation

Date: [Insert Date]

To: [Customer Name]

[Customer Address]

Dear [Customer Name],

We hope this message finds you well. We are writing to formally inform you that as of [Discontinuation Date], the contract for your home safety system will be discontinued as per your request.

Please note that any outstanding balance or equipment return details will be communicated to you separately. We appreciate your business and hope to serve you again in the future.

If you have any questions or require further assistance, please do not hesitate to contact us at [Contact Information].

Thank you for choosing [Your Company Name].

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Company Contact Information]