

# Notice of Cancellation of Cleaning Service

Date: [Insert Date]

To: [Cleaning Service Provider's Name or Company]

Address: [Cleaning Service Provider's Address]

Dear [Service Provider's Name],

I am writing to formally notify you that I wish to cancel my cleaning service contract with [Cleaning Service Company Name], effective [Last Service Date]. This decision is due to [brief reason for cancellation, if desired].

I appreciate the services provided thus far and thank you for your understanding regarding this matter.

Please confirm the cancellation of my service at your earliest convenience.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]