

Cancellation of Cleaning Service

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Cleaning Service Provider's Name]

[Cleaning Service Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Cleaning Service Provider's Name],

I hope this message finds you well. I am writing to formally notify you that I wish to cancel my cleaning service effective immediately.

While I appreciate the services provided, I have decided to pursue other options that better suit my requirements. I want to express my gratitude for the effort and dedication of your team during our time together.

For future reference, I believe that enhancing [specific feedback, e.g., communication or cleaning methods] could greatly benefit your services. Thank you for understanding my decision, and I wish you the best in your future endeavors.

Sincerely,

[Your Name]