

Cancellation Notification

Dear [Cleaning Service Provider's Name],

I hope this message finds you well. I am writing to formally notify you that I wish to cancel my cleaning service scheduled for [Date] due to [Reason for Cancellation].

I appreciate the service you have provided until now and hope to consider your services in the future.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]