

Cancellation Letter for Residential Cleaning Service

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Cleaning Service Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Cleaning Service Provider's Name],

I am writing to formally cancel my residential cleaning service effective immediately. My account number is [Your Account Number] and the last scheduled service was on [Last Service Date].

While I appreciate the services provided, I have decided to discontinue them for personal reasons.

Please confirm the cancellation of my service and any final billing if applicable. I would like to thank you for your service and wish you all the best.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]