

Opt-Out Letter for Magazine Subscription Renewal

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Magazine Name]

[Magazine Address]

[City, State, Zip Code]

Dear [Magazine Customer Service/Manager's Name],

I am writing to formally opt-out of the renewal of my magazine subscription for [Magazine Name]. My subscription details are as follows:

Subscriber ID: [Your Subscriber ID]

Subscription Start Date: [Start Date]

As of the date of this letter, I do not wish to continue my subscription beyond the current term. Please ensure that my account is not renewed and no further charges are applied.

Thank you for your attention to this matter. Please confirm the cancellation of my subscription.

Sincerely,

[Your Name]