

Subscription Auto-Renewal Termination Request

Date: [Insert Date]

[Recipient's Name]

[Magazine Name]

[Magazine Address]

Dear [Recipient's Name],

I am writing to formally request the termination of the auto-renewal for my magazine subscription with [Magazine Name]. My subscription details are as follows:

- Name: [Your Name]
- Subscription ID: [Your Subscription ID]
- Email associated with subscription: [Your Email]

Please consider this letter as my official notice to cancel the auto-renewal of my subscription, effective immediately. I would appreciate a confirmation of the termination.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]