

Timeshare Contract Cancellation Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Timeshare Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Timeshare Company's Customer Service],

I am writing to formally request the cancellation of my timeshare contract with your company. My account number is [Insert Account Number], and the contract was signed on [Insert Contract Date].

Due to [briefly state reason for cancellation], I am unable to continue with this timeshare agreement. As per the terms outlined in the contract, I understand that I have the right to cancel within [Insert Cancellation Period] days.

Please consider this letter as my official notice of cancellation. I kindly request a confirmation of the receipt of this cancellation request and any further steps I should take to finalize the process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]