

# Notice to End Dance Studio Membership

Date: [Insert Date]

To: [Dance Studio Name]

Address: [Dance Studio Address]

Dear [Dance Studio Owner/Manager's Name],

I am writing to formally notify you of my decision to terminate my membership at [Dance Studio Name] effective [Last Day of Membership, typically at least 30 days from the date of this letter].

My membership ID is [Membership ID].

Thank you for the wonderful experiences and classes during my time as a member. I appreciate the time and effort you and your team have dedicated to the community.

Please confirm the receipt of this notice and the end date of my membership.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]