

Cancellation of Meal Kit Delivery Service

Date: [Insert Date]

Customer Service Team

[Meal Kit Company Name]

[Company Address]

[City, State, Zip Code]

Dear Customer Service Team,

I hope this message finds you well. I am writing to formally request the cancellation of my meal kit delivery service with [Meal Kit Company Name]. My account number is [Your Account Number].

While I have enjoyed the service, I have decided to discontinue my subscription for personal reasons. Please ensure that no further charges are made to my account and that my deliveries are stopped effective immediately.

Thank you for your attention to this matter. I appreciate the service you have provided and hope to consider it again in the future.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]