

# Termination Request for Meal Kit Service

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Meal Kit Service Company Name]

[Company Address]

[City, State, ZIP Code]

## **Subject: Request for Termination of Meal Kit Service**

Dear [Customer Service Team/Specific Name],

I am writing to formally request the termination of my meal kit subscription with [Meal Kit Service Company Name], effective immediately. My account number is [Your Account Number].

Please confirm the cancellation of my subscription and ensure that no further charges are applied to my account. I would appreciate receiving a confirmation email at your earliest convenience.

Thank you for your assistance.

Sincerely,

[Your Name]