

Dear [Customer's Name],

We hope this message finds you well. We are writing to inform you that we have received your request to cancel your meal delivery service with us.

Your cancellation will be effective as of [Cancellation Date]. Please note that any scheduled deliveries before this date will still be processed as usual.

If you have any questions or need further assistance, feel free to reach out to our customer service team.

Thank you for being a valued customer. We appreciate your support and hope to serve you again in the future.

Sincerely,

[Your Company Name]

[Contact Information]