

Cancellation of Meal Kit Delivery Service

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Customer Service Department

[Meal Kit Service Name]

[Company Address]

[City, State, Zip Code]

Dear Customer Service,

I am writing to formally cancel my meal kit delivery service subscription with your company. My account details are as follows:

Account Name: [Your Account Name]

Account Number: [Your Account Number]

Please consider this letter as my official notice of cancellation, effective immediately. I appreciate the service provided thus far but have decided to discontinue my subscription for personal reasons.

Kindly confirm the termination of my account and ensure that no further charges are applied to my payment method.

Thank you for your understanding.

Sincerely,

[Your Name]