

Cancellation of Food Subscription Box

Date: [Insert Date]

[Your Name]

[Your Address] [City, State, Zip Code]

[Email Address] [Phone Number]

To Whom It May Concern,

I am writing to formally cancel my subscription for the food subscription box service, effective immediately. My account number is [Insert Account Number].

After careful consideration, I have decided to explore a different service that better meets my current needs. I appreciate the quality of your service, but I feel that a change is necessary at this time.

Please confirm the cancellation of my subscription and ensure that no further charges are applied to my account. If there are any final steps that I need to take, please let me know.

Thank you for your attention to this matter.

Sincerely,

[Your Name]