

Cancellation of Food Subscription Box

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Customer Service Team

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear Customer Service Team,

I hope this message finds you well. I am writing to formally cancel my subscription for the food box service associated with my account ([Insert Account Number or email used for subscription]) due to financial constraints I am currently facing.

While I have enjoyed the service and appreciated the quality of the meals, I find it necessary to cut back on my monthly expenses. I request that my subscription be cancelled effective immediately, and I would appreciate a confirmation of this cancellation.

Thank you for your understanding and assistance in this matter. I hope to possibly resume my subscription in the future under different circumstances.

Sincerely,

[Your Name]