

Cancellation of Food Subscription Box

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Company Name] Customer Service,

I hope this message finds you well. I am writing to formally request the cancellation of my food subscription box service, effective immediately. My subscription ID is [Insert Subscription ID].

Unfortunately, my experience with the service has not met my expectations. I have encountered several issues, including [briefly list unsatisfactory aspects, e.g., inconsistent delivery times, quality of food, lack of variety, etc.].

Despite my attempts to address these concerns through your customer service, I have not seen any improvements. Therefore, I feel it is best to cancel my subscription.

Please confirm the cancellation of my account and ensure that no further charges are billed to my payment method.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]