

Subscription Box Pause/Cancel Request

Dear [Subscription Box Company],

I hope this message finds you well. I am writing to request a pause/cancellation of my beauty subscription box starting from [insert date]. My subscription details are as follows:

- Name: [Your Name]
- Email: [Your Email]
- Subscription ID: [Your Subscription ID]

While I have enjoyed the products and services, I am unable to continue at this moment due to [reason for pause/cancellation]. I would appreciate your assistance in processing this request promptly.

Thank you for your attention to this matter. I look forward to hearing from you soon.

Sincerely,

[Your Name]

[Your Contact Information]