

Cancellation Request for Beauty Subscription Box

Date: [Insert Date]

To: [Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Company Name] Customer Service,

I am writing to formally request the cancellation of my beauty subscription box service, effective immediately. My account details are as follows:

Full Name: [Your Name]

Email Associated with Account: [Your Email]

Subscription ID: [Your Subscription ID]

While I have enjoyed the products, I have decided to discontinue my subscription for personal reasons.

Thank you for your assistance in processing this cancellation. I would appreciate a confirmation of my cancellation at your earliest convenience.

Sincerely,

[Your Name]

[Your Contact Information]