

# Cancellation of Tutoring Services

Date: [Insert Date]

Dear [Tutor's Name],

I hope this message finds you well. I am writing to formally notify you that I must cancel our tutoring services effective immediately. After careful consideration, I have decided to discontinue these sessions due to performance issues that have not been addressed despite our previous discussions.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Contact Information]