

# Notice of Virtual Class Cancellation

Dear Students,

We regret to inform you that the virtual class scheduled for **[Date]** at **[Time]** has been cancelled due to **[Reason]**.

We apologize for any inconvenience this may cause and appreciate your understanding. Please check your email for updates regarding rescheduling or further information.

If you have any questions, feel free to reach out.

Thank you for your cooperation.

Sincerely,  
**[Your Name]**  
**[Your Position]**  
**[Institution/Organization Name]**