

Cancellation Notice for E-Learning Course

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

We regret to inform you that your enrollment in the [Course Name] course has been canceled due to [reason for cancellation].

If you have any questions or require further assistance, please do not hesitate to contact us at [Contact Information].

We appreciate your understanding and support.

Best Regards,

[Your Name]

[Your Position]

[Your Organization]