

Course Termination Notification

Date: [Insert Date]

Dear [Student's Name],

We regret to inform you that your enrollment in the [Course Name] has been officially terminated as of [Termination Date]. This decision has been made due to [reason for termination, e.g., non-compliance with course requirements, violation of terms, etc.].

We appreciate the effort you have put into the course and encourage you to explore other opportunities that may align better with your goals. Should you have any questions or wish to discuss this matter further, please contact us at [Contact Information].

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Institution Name]