

Group Ticket Cancellation Notice

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

We regret to inform you that your group ticket reservation for [Event/Transport Details] scheduled on [Date] has been cancelled due to [Reason for Cancellation].

We understand the inconvenience this may cause and are here to assist you with any questions or concerns you may have regarding your reservation.

Please feel free to reach out to us at [Contact Information] for further assistance or to discuss alternative options.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Position]

[Your Company/Organization]

[Contact Information]