

Car Insurance Cancellation Notification

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Insurance Company Contact/Customer Service],

I am writing to inform you of my decision to cancel my car insurance policy with [Insurance Company Name], effective [Insert Cancellation Date]. My policy number is [Insert Policy Number].

Please send confirmation of the cancellation to my address listed above. Additionally, I would appreciate any information regarding the refund of any unused premium.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]