Cancellation Notice for Auto Insurance

[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Phone Number] Date: [Insert Date] [Insurance Company Name] [Insurance Company Address] [City, State, Zip Code]

Re: Cancellation of Auto Insurance Policy #[Policy Number]

Dear [Insurance Company Name],

I am writing to formally notify you of my decision to cancel my auto insurance policy effective immediately. My policy number is [Policy Number].

Please send me a confirmation of the policy cancellation and any applicable refund at your earliest convenience.

Thank you for your cooperation.

Sincerely,

[Your Name]