

Phone Contract Cancellation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

Customer Service Department

[Phone Company Name]

[Company Address]

[City, State, Zip Code]

Dear Customer Service,

I am writing to formally request the cancellation of my phone contract with [Phone Company Name], effective immediately. My account number is [Your Account Number].

The reason for this cancellation is the ongoing network coverage problems I have experienced since [Insert Date of First Issue]. Despite several attempts to resolve these issues, including [briefly describe attempts made, e.g., contacting customer service, troubleshooting], the service has not improved to a satisfactory level.

As per the terms and conditions of my contract, I believe I am entitled to cancel my service due to these persistent issues with network coverage. I kindly request confirmation of this cancellation at your earliest convenience.

Thank you for your attention to this matter.

Sincerely,

[Your Name]