

Cable Service Cancellation Request

Date: [Insert Date]

To,

Cable Service Provider

[Provider's Address]

Dear Customer Service Team,

I am writing to formally request the cancellation of my cable service, account number [Account Number], effective immediately. Due to recent changes in my service bundle, I have decided to make adjustments to my subscription.

Please confirm the cancellation of my service and any final billing information required to complete this process. I would appreciate a written confirmation of my account cancellation.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]