

Cable Service Cancellation Letter

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Cable Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Customer Service Department / Specific Contact Name],

I am writing to formally request the cancellation of my cable service with account number [Your Account Number]. Due to recent promotional offers provided by competing services, I have decided to discontinue my current cable subscription effective immediately.

Please confirm the cancellation of my service and ensure that no further charges will be applied to my account. If needed, I can be reached at the phone number or email address listed above for any follow-up questions.

Thank you for your assistance in this matter.

Sincerely,
[Your Name]