

Cable Service Cancellation Notice

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Cable Service Provider's Name]

[Provider's Address]

[City, State, Zip Code]

Dear [Cable Service Provider's Customer Service],

I am writing to formally notify you of my decision to cancel my cable service with [Cable Service Provider's Name] as my contract has reached its expiration on [Contract Expiration Date]. My account number is [Your Account Number].

Please consider this letter as my official request for cancellation, effective immediately upon the expiration of my contract. I do not wish to renew my service or to enter into any additional contracts.

I would like to request a confirmation of my cancellation in writing. Additionally, please let me know about any final bills or necessary steps that I need to take in this process.

Thank you for your attention to this matter.

Sincerely,

[Your Name]