

Request to End Magazine Subscription

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Customer Service

[Magazine Name]

[Magazine Address]

[City, State, Zip Code]

Dear Customer Service,

I am writing to request the cancellation of my subscription to [Magazine Name], with the subscriber ID [Your Subscriber ID].

Please consider this letter as official notice to cease all future issues and billing of my subscription.

Thank you for your attention to this matter. I would appreciate a confirmation of the cancellation.

Sincerely,

[Your Name]