

# Magazine Subscription Cancellation Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email Address]

[Your Phone Number]

Customer Service

[Magazine Name]

[Magazine Address]

[City, State, ZIP Code]

Dear Customer Service,

I hope this message finds you well. I am writing to formally request the cancellation of my subscription to [Magazine Name], effective immediately. My subscriber ID is [Subscriber ID], and I have been a subscriber since [Start Date].

While I have enjoyed the content, I have decided not to continue my subscription for personal reasons. I would appreciate a confirmation of my cancellation and any details regarding the final billing, if applicable.

Thank you for your assistance.

Sincerely,

[Your Name]