

Inquiry for Author Event Booking

Dear [Author's Name or Agent's Name],

I hope this message finds you well. My name is [Your Name], and I am [your position] at [School's Name], located in [City, State]. We are excited to reach out to inquire about the possibility of scheduling an author event featuring your esteemed work.

We believe that an event centered around your book, [Book Title], would greatly inspire our students and foster a love for reading within our community. We are particularly interested in hosting a book signing session and a discussion or presentation where students can engage with you directly.

If you are available, we would love to discuss potential dates for this event, as well as any specific requirements or arrangements you would need from our side.

Thank you for considering our request. We look forward to the possibility of working together to inspire our students.

Warm regards,

[Your Name]
[Your Position]
[School's Name]
[Phone Number]
[Email Address]