

# Legal Document Review Confirmation

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to confirm that we have received the legal documents submitted for review on [Insert Submission Date]. Our team is currently assessing the materials and will provide feedback within [Insert Timeframe].

If you have any questions or need further assistance during this time, please do not hesitate to reach out to us.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]