

Water Service Renewal Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

To Whom It May Concern,

I am writing to formally request the renewal of water service at my residence located at [Your Address]. My account number is [Your Account Number].

As a valued customer, I appreciate the services provided and would like to ensure that my water supply remains uninterrupted. Please let me know if there are any documents or fees required to proceed with the renewal.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]