

Request for Continuation of Home Utility Service

Date: [Insert Date]

To,

Customer Service Department
[Utility Company's Name]
[Utility Company's Address]
[City, State, Zip Code]

Subject: Request for Continuation of Utility Service

Dear Customer Service Team,

I hope this message finds you well. My name is [Your Name], and I am writing to request the continuation of my home utility services at the following address:

[Your Full Address]
Account Number: [Your Account Number]

Due to [brief explanation of your situation, e.g., a change in residence, financial hardship, etc.], I kindly ask for your assistance in ensuring that my utility services remain active without interruption.

Please let me know if there are any forms I need to complete or additional information you require to process my request. I appreciate your timely attention to this matter and look forward to your positive response.

Thank you for your continued support.

Sincerely,

[Your Name]
[Your Phone Number]
[Your Email Address]