

Important Notice: Health Insurance Sign-Up Deadline

Dear [Recipient's Name],

We would like to remind you that the deadline to sign up for health insurance is approaching. Please ensure that your application is submitted by [**Deadline Date**] to avoid any lapse in coverage.

For more information on the available plans and the enrollment process, please visit our website or contact our customer service team.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]