

Engineering Project Feedback Session Timetable

Date: [Insert Date]

Dear [Recipient's Name],

We are pleased to share the timetable for the upcoming feedback session regarding the engineering projects. Please find the session schedule below:

Time	Project Title	Presenter	Location
10:00 AM - 10:30 AM	Project Alpha	John Doe	Room 101
10:30 AM - 11:00 AM	Project Beta	Jane Smith	Room 101
11:00 AM - 11:30 AM	Project Gamma	Emily Johnson	Room 102

Please confirm your attendance by [Insert RSVP Date]. We look forward to your valuable feedback on the projects.

Best regards,

[Your Name]

[Your Position]

[Your Contact Information]