

# Important Notice: Scholarship Application Deadline Approaching

Dear [Recipient's Name],

We hope this message finds you well. This is a reminder that the deadline for the [Scholarship Name] application is approaching.

**Deadline Date:** [Date]

We encourage you to ensure that you have completed all necessary requirements and submitted your application before the deadline to be considered for this scholarship opportunity.

If you have any questions or need assistance, please do not hesitate to reach out to us.

Best regards,  
[Your Name]  
[Your Position]  
[Your Organization]