

Reminder: Your Estate Planning Guidance Appointment

Dear [Client's Name],

This is a friendly reminder of your upcoming appointment for estate planning guidance.

Date: [Date]

Time: [Time]

Location: [Location]

Please make sure to bring any relevant documents and information to help us better assist you with your estate planning needs.

If you have any questions or need to reschedule, feel free to contact us at [Phone Number] or [Email Address].

Looking forward to seeing you soon!

Best regards,

[Your Name]

[Your Title]

[Your Company]

[Contact Information]