

# Notification of Estate Planning Strategy Session

Dear [Client's Name],

We are pleased to inform you that your Estate Planning Strategy Session is scheduled for:

**Date:** [Insert Date]

**Time:** [Insert Time]

**Location:** [Insert Location]

In this session, we will discuss your estate planning goals and review your current strategy to ensure your wishes are met. Please bring any relevant documents or information that you would like to discuss.

If you have any questions or need to reschedule, feel free to contact us at [Insert Contact Information].

We look forward to assisting you with your estate planning needs.

Sincerely,

[Your Name]

[Your Title]

[Your Company]